

ALL VOLUNTEER POSITIONS - Sign Up Notebook is with Family Mailboxes

All positions can be rotated to ensure that you will be able to cheer your swimmer on when they are swimming

1. REFEREE

Has full authority over all officials and shall assign and instruct them on the governing Rules of the VBSL and pertinent USA Swimming rules where they apply.

- a. The Referee must be thoroughly familiar with the duties, responsibilities and limitations of his/her position as stated in the current USA Swimming rulebook and the VBSL Handbook prior to assuming the role of Referee.
- b. The Referee shall have in his/her possession at all meets a copy of the both the current USA Swimming rulebook and VBSL Handbook.
- c. The Referee shall brief Coaches and officials prior to the start of the meet concerning all Rules, and specifically reasons for disqualifications.
- d. The Referee shall enforce all Rules, and can overrule any meet official on a judgment decision.
- e. The Referee shall receive and initial DQ slips to acknowledge concurrence prior to the Runner delivering them to the Time Scorer.
- f. Upon seeing that a lane is empty, the Referee must query the respective Coach before starting the event. In no case shall an event be delayed more than a minute.

2. STARTER

Upon signal from the Referee, begins each event by notifying swimmers of the distance and event and firing or initiating the starting signal. The Starter will be familiar with starting rules contained in the current USA Swimming rulebook.

3. STROKE JUDGE

Reports any violation of swimming style or turns for each event to the Referee.

- a. In a five-lane pool, one Stroke Judge will be responsible for lanes 1 and 2, and the other Judge will be responsible for lanes 3, 4, and 5. Each Judge will be on opposite sides of the pool and be responsible for disqualification only in their respective lanes.
- b. In a six-lane pool, each Stroke Judge will be responsible for the three lanes closest to the side of the pool he/she is judging from and be responsible for disqualifications only in his/her lanes.
- c. Stroke Judges will switch sides of the pool following the ten-minute intermission or at the halfway point of the meet.
- d. Stroke and Turn Judges will be responsible for infractions and disqualifications for all parts of a turn in their respective lanes (i.e., wall-to-wall).

4. TURN JUDGE

Reports any violations of turning, finishing, or false starts on relay take-offs to the Referee.

- a. One Turn Judge from each team will be placed at each end of the pool. They will switch ends of the pool and lanes observed following the intermission.
- b. The Turn Judge shall act as a Relay Take-off Judge. The two Turn Judges at each end of the pool shall work together (from opposite sides) to provide for dual verification for all lanes at their respective ends of the pool.

5. CHIEF TIMER

Instructs and assigns (1) Timers to lanes and (2) Head Lane Timers. Serves as an alternative Timer.

6. TIMER

Acts as a Timer or Head Lane Timer as assigned. Head Lane Timer verifies the swimmer's name on the time card or lane sheet before each event and measures and records the times of each swimmer.

7. CLERK-OF-COURSE

Assembles swimmers for each event three (3) events in advance. It is recommended that both teams provide a Clerk-of-Course in order to assure smooth operation of the meet. He/she ensures that Runners deliver time cards or lane sheets to the appropriate Head Lane Timer in 25-meter events.

8. RUNNER

Delivers time cards to the appropriate Head Lane Timer for 25-meter events and delivers time cards or lane sheets, and DQ slips (with Referee approval) to the Time Scorer at the conclusion of each event.

9. TIME SCORER

Determines the official time and will record it on each time card, then place the cards in heat, and lane order.

10. TEAM SCORER/MEET MANAGER OPERATOR

Enters the time for each swimmer into the meet manager software. Upon completion of each event, the Team Scorer/Meet Manager Operator will give time cards and printed event sheet to the Team Scorer/Meet Manager Operator from the other team. This scorer will verify that the times are correct for each swimmer.

11. TIMING SYSTEM OPERATOR

Operates, and verifies proper operation of the electronic timing system (If used).

12. RIBBONS

Apply labels to the appropriate placed ribbon then file in the correct family mail box

13. CONCESSIONS

Any and everything you would want to deal with food. Please ask Sheila for more details.

14. POOL SETUP

Set up begins after 8pm on Friday before a Saturday swim meet. Manual labor is required (moving of deck chairs and lounge chairs).

15. POOL CLEAN UP

All parents are asked to help. It is amazing how fast clean up really can go with everyone helping.

*Descriptions are according to the VBSL version see the 2009 Handbook at www.vbsl.net